

F.No.A.12034/1/2015-Admn
Government of India
Ministry of Water Resources, River Development & Ganga Rejuvenation
Administration Section
(ISO 9001:2008 Certified)

**Shram Shakti Bhavan, Rafi Marg,
New Delhi, the 7th September, 2017**

Notice regarding engagement of Consultants in the Ministry of Water Resources, River Development and Ganga Rejuvenation.

Applications are invited from willing and eligible individuals for engagement on contract basis on fixed remuneration for a period of one year, initially, from the date of engagement which may be extended or curtailed as per the functional need for the following positions, **purely on contract basis:**

I. Consultants and Young Professionals in National Water Mission (NWM)

It is proposed to engage **06 (Six) Consultants and 05 (Five) Young Professionals in National Water Mission (NWM)** at NWM Secretariat, New Delhi, for achieving its objectives set under NWM mission Document.

1. The Terms and Conditions, the eligibility criteria etc., for engaging the Young Professionals and Consultants of NWM shall be as under:

1.1 Categories to be engaged: Young Professionals & Consultants.

1.2. Target group: The candidates as per the prescribed "eligibility" at annexure A and B.

1.3. Objectives: To achieve the objectives of NWM as per Mission Document in a time bound manner and to have the desired qualitative and quantitative outputs and also to overseas water quality issues.

1.4. Eligibility: Interested candidates, who are citizens of India and fulfilling the eligibility criteria (educational qualification & experience) at Annexure 'A' & 'B'.

1.5. Duration of the Engagement: The initial term of contract shall be for a period of one year from date of engagement and subsequent extension(s) if any, shall be decided on case to case basis depending upon requirement and performance. The candidates will be on probation for the first year and there continuation is subject to performance evaluation based on targets set within a week of joining. The appointment of Young Professionals and Consultants would be on Full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy with the National Water Mission.

1.6 Number of vacancies:

- (a) Consultants (Technical) – 6
(b) Young Professionals (Technical) - 5
(c) Consultant General Administration – 2

1.7. Remuneration for the Young Professionals and Consultants:

The amount of monthly consolidated remuneration to Young Professionals/Consultants shall be as per this Ministry's O.M. No.A-12034/01/2015-Admn, dated, 09.06.2017. The same has been reproduced below:

Young Professionals (5)	Rs.30,000/- to Rs.1,00,000/- depending upon educational qualification and experience as per the recommendation of consultant evaluation
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	committee(CEC)
Consultant (6)	Rs.50,000/- to Rs. 2,50,000/- depending upon educational qualification and experience as per the recommendation of consultant evaluation committee(CEC).
Consultant General Administration (2)	Rs.30,000/- to Rs.1,00,000/- However, Ministry may fix as per guidelines for retired Government Servant up to GP-4800(pre-revised).

The remuneration will be as fixed by the Consultant Evaluation Committee for the period of assignment/appointment.

1.8. **Certificate of Professional Services:** Experience Certificates will be issued to the Young Professionals, Consultants, on satisfactory completion of their tenure and on submission of their Performance Report/Paper and its evaluation in the concerned Division in NWM.

1.9. **Declaration of Secrecy:** All professionals engaged will be required to furnish oath of secrecy in prescribed format at the time of reporting for the engagement. The professionals may not, except with the previous sanction of NWM in the discharge of his/her duties, publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or write a letter to any newspaper or periodical, either in his/her own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he may gather as part of this consultancy, without the prior approval of NWM. During the period of assignment with NWM, all such contractual employees will be subject to the provisions of the Indian Official Secrets Act, 1923 and will not divulge any information gathered by him/her during the period of assignment to anyone who is not authorised to know/ have the same. The professionals engaged by the NWM shall in no case represent or give opinion or advice to others in any manner which is adverse to the interest of NWM.

1.10. Application and Selection:

1.10.1. Method of application- Submission of application with CV (Annexure – C) as per the advertisement of the Ministry.

1.10.2 All applications so received will be short-listed, based on requisite eligibility and only short-listed candidates will be called for personal interview on an specified date.

1.10.3 The selection shall be made on the basis of recommendations of Consultant Evaluation Committee (CEC) constituted for the purpose by the Ministry. The Ministry will issue communication to the selected Consultants/Young Professionals to join.

1.10.4. The candidate will be required to produce original certificates in support of fulfilling the eligibility criteria, educational qualification and experience during interview and at the time of joining.

1.11. **Logistics and Support:** The Young Professionals, Consultants, attached to the NWM, would be provided working space and other necessities as deemed fit.

1.12. Expected Outcomes / Performance:

(i) NWM Goals targets are fixed on their joining and are reviewed quarterly and annually.

(ii) Consultants and Young Professionals shall submit the Job Chart and Performance Target (annual/quarterly as applicable) under the guidance of Advisers within 7 days of Joining.

II. Consultants in the Main Secretariat of the Ministry of WR, RD & GR.

Consultant – One Post (Administrative)

2.1 Qualifications and experience (essential):

Individuals having at least 5 years of experience in matters relating to Court Cases, Recruitment Rules, Vigilance/Disciplinary matters and other Administration/Establishment cases etc.

Proficient in MS Office Suite and other computer applications relevant to office
Well acquainted with the functioning of Central Government

2.2 Desirable:

- (i) Retired Government Servants with Grade Pay of Rs. 4800/- (6th CPC) and above having experience of 5 years in the required domain field, with a maximum age limit of 65 years, would also be eligible for the position, in respect of projects, schemes or programmes in the Water Resources Sector
- (ii) Strong written and communication skills.
- (iii) Analytical and presentation skills with ability to generate a well researched written report.
- (iv) Preparation of Reports/Reviews/Notes/Briefs etc.

2.3 Age Limit: Should not have attained the age of 65 years.

2.4 Remuneration: **The amount of monthly consolidated remuneration to consultants shall be as per this Ministry's O.M. No.A-12034/01/2015-Admn, dated, 09.06.2017** (Copy enclosed). The remuneration will be as fixed by the Consultant Evaluation Committee for the period of assignment/appointment.

2.5. Application and Selection:

2.5.1. Method of application- Submission of application with CV (Annexure – C) as per the advertisement of the Ministry.

2.5.2 All applications so received will be short-listed, based on requisite eligibility and only short-listed candidates will be called for personal interview on an specified date.

2.5.3 The selection shall be made on the basis of recommendations of Consultant Evaluation Committee (CEC) constituted for the purpose by the Ministry. The Ministry will issue communication to the selected Consultants/Young Professionals to join.

2.5.4. The candidate will be required to produce original certificates in support of fulfilling the eligibility criteria, educational qualification and experience during interview and at the time of joining.

2.5.5. **Logistics and Support:** The Consultant attached would be provided working space and other necessities as deemed fit.

2.5.6. Period of Contract:

The contract period for the consultants would be initially for a period of one year which may be extended or curtailed subject to review, at the sole discretion of this Ministry. The period of engagement of Consultant shall not exceed beyond the age of 65 years.

3. Age-limit: - Maximum age limit for engagement of Consultants and Young Professionals shall be as under:

- a) Consultant (Tech.)-40 Year
- b) Young Professional (Tech)-30 Year
- c) Consultant (General Administration) may be a retired Government Servant not exceeding 65 year of age.

4. Allowances, Leave, TA DA and other service conditions: As prescribed in this Ministry's O.M.No.A-12034/01/2015-Admn dated, 09.06.2017.

Note: No TA/DA will be provided for attending the interview/joining, irrespective of selection.

5. Interested candidates may apply by submitting their details as per prescribed format attached in the Annexure C & D as per the applicability of the position within 30 days of uploading of the vacancy circular addressed to: **Under Secretary (Admn), Ministry of Water Resources, River Development and Ganga Rejuvenation, Shram Shakti Bhavan, Rafi Marg, New Delhi-110001.** The application can also be forwarded through email to admnmowr@nic.in.

Annexure-A

1. 1. CONSULTANTS in NWM				
Consultant	Number of Vacancies	Minimum Educational qualification	Minimum Work Experience	Desirable Knowledge and skills
1	1	Master's Degree in Water Resources Development or Water Resources Engineering / Water Resource Governance.	Minimum 5 Years of working Experience in the field of Water Sector. PhD will be treated as 3 Years of experience.	1) Good knowledge of Computer skills. 2) Knowledge of Database systems. 3) Climate Change & Water. 4) Leadership and strategic thinking.
2	1	Master's Degree in Social Work / Rural Development	1. 5 Years of working experience in the field of Water. 2. 1 Year Working experience (within 5 Years of working experience) with Community, Civil Society and Government agencies. 3. Ph.D in the field of Water Sector will be treated as 3 Years of experience	1) Good knowledge of Computer skills 2) Leadership and Strategic thinking. 3) Climate Change & Water
3	1	Master's degree in Geology	1. 5 Years of working	1) Good knowledge of

			<p>experience in the field of water Resources, droughts/ Floods/Ground Water Management</p> <p>2. Ph.D in the field of Water Sector will be treated as 3 years of experience.</p>	<p>Computer skills</p> <p>2) Leadership and strategic thinking.</p> <p>3) Climate Change & Water</p>
4	1	Master's Degree in Agriculture Sciences - Agronomy / Agricultural Soil &/ Water Management.	<p>1. 5 Years of working experience in the field of water Use and Management.</p> <p>2. Ph.D in the field of Water Sector will be treated as 3 years experience.</p>	<p>1) Good knowledge of Computer skills</p> <p>2) Leadership and Strategic thinking.</p> <p>3) Climate Change & water</p>
5	1	Master's Degree in Water Resources Development / Water Resource Engineering/Water Resource Management	<p>1. 5 Years of working experience in the field of water Sector.</p> <p>2. Ph.D in the field of Integrated water Resource Management will be treated as 3 years of experience.</p>	<p>1) Good knowledge of Computer skills</p> <p>2) Leadership and Strategic thinking.</p> <p>3) Climate Change & water</p> <p>4) Experience in Basin level water management.</p>
6	1 For Water Quality Cell	Master's Degree in Environmental Sciences.	5 Years of working experience in the field of water Sector.	<p>1) Good knowledge of Computer skills</p> <p>2) Leadership and Strategic thinking.</p> <p>3) Climate Change & water</p> <p>Experience in Basin level water management</p>

Annexure-B**2. YOUNG PROFESSIONALS**

Young Professional	Number of Vacancies	Minimum Educational qualification	Minimum Work Experience	Desirable Knowledge and skills
1	1	Graduate Degree in Environmental Engineering.	1. 1 Year of working experience in the field of Data base systems or Water Sector. 2. M.Tech in Environmental Engineering will be treated as 2 Years of Experience	1. Good Knowledge of Computer skills 2.. Climate Change & Water
2	1	Master's Degree in Economics	1 Year of working experience in the field of Water Sector	1. Good Knowledge of Computer skills 2. Climate Change & Water
3	1	Master's Degree in Hydrology	1 Year of working experience in the field of Water.	1. Good Knowledge of Computer skills 2. Climate Change & Water
4	1	Graduate Degree in Industrial & Production/Chemical Engineering.	1 Year of working experience in the field of Water in Industrial Sector.	1. Good Knowledge of Computer skills 2. Climate Change & Water
5	1	Master's Degree in Mass Communication	1 Year of working experience in the field of Water.	1. Good Knowledge of Computer skills 2. Climate Change & Water

3. CONSULTANTS FOR ADMINISTRATIVE WORK

Number of Vacancies	Minimum Educational qualification	Minimum Work Experience	Desirable Knowledge and skills
3	Graduation in any	i. Individuals having at least 20 years of experience in	I. Retired Government Servants with Grade Pay of Rs. 4800/-

discipline	<p>matters relating to Court Cases, Recruitment Rules, Vigilance/Disciplinary matters and other Administration/Establishment cases etc.</p> <p>ii. Proficient in MS Office Suite and other computer applications relevant to office</p> <p>1. Well acquainted with the functioning of Central Government</p> <p>2. Knowledge of Budget, Parliament question, RTI and working experience in e-office.</p>	<p>(6th CPC) and above having experience of at least 5 years in the required domain field, with a maximum age limit of 65 years, would also be eligible for the position, in respect of projects, schemes or programmes in the Water Resources Sector</p> <p>II. Strong written and communication skills.</p> <p>1. Analytical and presentation skills with ability to generate a well researched written report.</p> <p>2. Preparation of Reports/Reviews/Notes/Briefs etc.</p>
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Annexure-C

**CV format for Consultant/Young Professional in the National Water Mission,
 Ministry of Water Resources, River Development & Ganga Rejuvenation
 Government of India**

- 1.Name:
- 2.Father's Name:
- 3.Date of Birth:
- 4.Domicile:
- 5.Nationality:
- 6.Postal Address with Post Office code & Police station
e-mail ID
- Contact No. (Tel) Mobile:
- 7.Permanent address
- 8.Educational Qualification: **(Bachelor Degree and above)**

Sl. No	Course/ Degree	Subject (Specialisation from)	University/ Institute	Year of Passing	Division/Class/ Awards/ Distinction	Enclosure of Self attested copies. (yes/no)

1. Work Experience

Sr No	Org Institute	Period From To	Nature of Work	Enclosure of Self attested copies. (yes/no)

10. Knowledge/Skills
- (a) Computer Skills: Excellent/Good/Satisfaction/NO
 - (b) Knowledge of Climate Change and Water
 - (c) Other skill/ Knowledge as prescribed.

11. Additional Information.

12. Declaration: This is to certify that I, _____, (complete name of applicant), son/daughter/wife of _____, a resident of _____, have no pending (complete address) administrative and/or criminal case before any court/organisation. I, further, certify that I have never been found guilty or convicted of any administrative offence and/or crime. I also certify that all the information given by me is true to the best of my knowledge and believe and if selected and appointed will provide service fulltime and will not be engaged in any other activity violating MoWR OM No.A-12034/01/2015-Admn, dated 09.06.2017.

(Signature)

Date

Self attested Check list of information & Declaration

Sl.No.		Yes/No
1	Full Name as per Degree Certificate	
2	Postal Address with postal PIN & Police Station	
3	e-mail ID	
4	Mobile contact	
5	Education Qualification as prescribed	
6	Work experience as prescribed.	
7	Skills & Knowledge if available	
8	Self attested certificate of educational qualification	
9	Self attested document of work experience	
10	Self declaration that information provided is true	

Annexure D

Application for appointment of Consultants on contract basis in the Ministry of Water Resources, River Development & Ganga Rejuvenation.

1. Name (In Block Letters) :

1. Father's Name: :

1. Date of Birth :

1. Date of Retirement :

1. Domicile :

1. Educational Qualifications :

1. Mailing address (including Tel/Mob/
e-mail address) :

1. Knowledge of Computers :

1. Work experience :

Sl.No.	Department/Organization	Period From To	Date of duties	Remarks
(Details may be provided in a separate annexure)				

1. Whether SC/ST/OBC/PWD:

(Signature)
Date: _____